

Oldroyd Family Dentistry
8340 Sangre de Cristo, Suite 102
Littleton, CO 80127
303-795-6444

OFFICE POLICY
Broken Appointments & Cancellations

We at Oldroyd Family Dentistry schedule our patients for treatment exclusively with the doctor or hygienist at a certain time. We do not “double book” appointments causing our patients a long wait to be seen, therefore we ask that you are on time for your appointments.

Because we reserve time exclusively for you, we have found it necessary to make a written office policy regarding broken appointments and short notice cancellations.

We will always make every effort to contact you the day before your appointment as a reminder, but we often must leave you a message.

There will be a \$35 charge for cancellations and broken appointments with less than 24 hours notice.

Thank you.

**I have read and understand the above policy.

Signature of Patient, Parent or Guardian

Date